

# DuPage County Health Department

Southeast Public Health Center

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[www.dupagehealth.org](http://www.dupagehealth.org)

Dear Lisle Eyes to the Skies Festival Participants,

January 1, 2012

We look forward to helping you make this year's Eyes to the Skies festival another success. We want you to be up and running at start time, as smoothly and as quickly as possible.

We ask ALL participants offering food or beverages to submit an application. This clarifies the type of permit you will need from the DuPage County Health Department, if any. Applications are available online at [www.dupagehealth.org/safefood/industry/ftp/ftp.asp](http://www.dupagehealth.org/safefood/industry/ftp/ftp.asp) or can be sent to you by calling 630-682-7400.

## Three Weeks before the Event

Since this is a large professional event, if you send your complete **application and permit fee to arrive by June 11, 2012**, we can mail the permit to you or have it available when you arrive at the event. You may begin to operate as soon as you have your permit and you abide by the essential rules below, subject to Building Department, Fire Department and Event organizer rules.

## Essential Rules

The DuPage County Health Department rules are simple:

1. Have a valid Health Department permit for this event.
2. Have these items in your booth and functional BEFORE you begin to prepare any food:
  - a. Hand wash sink with dispensed water, soap and paper towels if you have open food, including beverages
  - b. Food from approved sources
  - c. Food without signs of cross-contamination
  - d. All potentially hazardous food (PHF) above 140°F or below 41°F
    - i. food cannot be cooled on site
  - e. Metal stem probe thermometers to check food above 140°F or below 41°F for PHF
  - f. Adequate pre-chilled COMMERCIAL refrigeration or chest freezers for cold PHF (glass door coolers are not adequate for outdoor events)
  - g. Overhead protection for all food that is not on a cooking device
  - h. Facilities to detergent-wash, rinse and sanitize food contact surfaces of multi-use equipment and utensils – have test kits for your sanitizer
  - i. Facilities to prevent insects from landing in your booth

You must stop operating and await a licensure inspection if you do not abide by the essential rules. You will have a maximum of one opportunity per day for re-licensure. This is subject to the availability of Health Department Staff.

## Licensure Inspections

**If we receive your application or fee after June 11, 2012, you must complete a licensure inspection at the event from the DuPage County Health Department BEFORE YOU OPERATE.**

This is to verify that you meet standards before you begin to prepare any food.

Violations found that are not on the above list must be corrected within 24 hours.

## Late Applications

Applications received after **June 18, 2012** must include a **25% late fee** to be considered for this event.

Acceptance of your application received after June 25, 2012 is subject to the availability of Health Department Staff.

Get a permit from the DuPage County Health Department before offering food or beverages at the event.